



THE WOLF PACK
CHICAGO WOLVES BOOSTER CLUB, INC.
CONSTITUTION AND BY-LAWS

ARTICLE I

Name, Purpose and Incorporation

Section 1 – The name of the club is The Wolf Pack, Chicago Wolves Booster Club, Inc. The Club shall be incorporated so that all liabilities rest only on the Club itself.

Section 2 – The Chicago Wolves Booster Club is meant to be an extension of the team. It is the intention of the Club to promote the team, the American Hockey League and to support hockey in general. The purpose of the club will be to promote the image and general welfare of the sport of ice hockey, specifically the interests and prosperity of the Chicago Wolves Hockey Team; and to stimulate public sentiment in its favor. It is the intention of the club to promote the American Hockey League and to support hockey in general, and to hold social events and activities. The Club, in its efforts, will be nonpartisan and nonsectarian.

Section 3 – The Rules contained in these By-laws shall take precedence over any other rules, which govern organizations. The rules contained in Robert's Rules of Order, Revised, shall govern the Club in all cases in which they are not inconsistent with the By-laws of the Club.

ARTICLE II

Membership and Dues

Section 1 – Membership in The Wolf Pack, Chicago Wolves Booster Club, Inc. shall be extended to any person regardless of age, sex, race, national origin or religion, and who otherwise meets eligibility requirements. Membership will be contingent upon complying with the requirements set forth in the bylaws including, but not limited to, payment of dues. Members may be removed from the membership rolls by the procedures set forth hereinafter.

Section 2 – Membership – There shall be five types of membership: Individual, Family, International, Honorary and Lifetime.

Individual Membership – Membership in good standing shall include full voting privileges and be extended to any individual.

Family Membership – Family Membership shall include all individuals sharing the same mailing address for Club purposes and shall be limited to two votes. The names of all persons to be included in said Family Membership must be submitted at the time application is made for membership. Immediate family members may be added thereafter to said membership only upon consent from a majority of the Executive Board.

International Membership – International Membership shall include any member residing outside of the United States and shall have all voting privileges.

Honorary Membership – Honorary members shall include the current management and front office personnel, the current and former players of the Chicago Wolves Hockey Team and those

who otherwise work for the Chicago Wolves in an official capacity. Such membership shall not include voting privileges, separate mailings, nor membership cards. Honorary members shall not be required to pay annual membership dues.

Lifetime Membership – Any individual may be nominated for Lifetime Membership by any member of the Club. Said nomination shall be in writing setting forth the candidate's qualifications and shall be submitted at any general meeting of the Club members. The nomination shall then be published in the Club's newspaper and shall be voted on at the next regular meeting of the Club. The nominee must receive a vote of acceptance from a ¾ majority of members present at a duly convened meeting in order to be elected to Lifetime status. Lifetime Members shall have all the rights and privileges of Membership (including voting privileges), but shall not be required to pay dues. A maximum of 2 individuals per year may be admitted to Lifetime membership.

Section 3 – Dues – Annual membership dues shall be determined by a ¾ majority of the Executive Board present at a duly convened meeting, which shall not become effective until the following fiscal year. There shall be a dues amount established by the Board for the category of individual, family and international membership. Dues shall be for the period of September 1st and terminating the following August 31st.

Section 4 – Benefits – Members in good standing are encouraged to attend monthly meetings, vote on club business, serve on club committees and are entitled to any discounts on events offered by the club and its promotional partners. Non-members may attend three meetings per fiscal year and may assist with special events if requested by the executive board. Non-members are not entitled to discounts offered to members, may not vote on club business or serve on club committees.

ARTICLE III

Officers and Executive Board

Section 1-A – The Executive Board shall consist of six officers and three Board members, as follows:

President – The President shall preside over all membership and Board meetings, shall appoint the Chairpersons of the standing committees, and temporary committees as deemed necessary, and shall serve as an "ex-officio" member of all committees.

Vice-President – In the absence of the President, the Vice-President shall perform all the duties of the President and fill the office should it be deemed necessary. The Vice-President shall also be the permanent Nomination/Election Chairman for all elections.

Treasurer – The Treasurer shall keep complete and accurate accounting records of all receipts and disbursements in ledgers and journals according to generally accepted principles of accounting and shall include records and accounting of all assets and inventory owned by the Club.

The Treasurer shall deposit all monies and other funds in the name of and to the credit of the Club in such depositories as may be designated by the Executive Board. The Treasurer shall render to the President, and to the Executive Board a financial report of receipts and disbursements for the current period and shall have available the complete set of financial records accounting for the financial condition of the Club at all meetings of the Club, and said records shall be available for an audit at any time as directed by the President or Executive Board. In the event of dissolution of the Club, a final audit shall be performed.

The Treasurer shall be charged with filing any and all Federal and State tax reports or any other documents required to be filed by law to any governmental agency or otherwise and shall do so in a timely manner. The Treasurer shall be responsible for the formulation, design, preparation, maintenance and issuance of general operating procedures and financial operating procedures, forms and reports for all activities which are related to the receipt and/or disbursement of the Club's monies or funds, which procedures shall be subject to approval of the Executive Board.

The Treasurer will be responsible for the preparation and execution of the Club's general operating budget and any sub-budgets of authorized committees in adherence with the procedures and ways established by the Club. The Treasurer, in the absence of the President and Vice-President, shall fill the duties of these offices.

Recording Secretary – The Recording Secretary will be responsible for keeping all minutes of the meeting, both membership and Executive Board meetings, and providing copies to the Executive Board and keeping a copy for the files.

Membership Secretary – The Membership Secretary shall be responsible for keeping the membership rolls, processing new membership, distributing membership lists and shall Chair the Membership Committee.

Corresponding Secretary – The Corresponding Secretary shall be responsible for all Club Correspondence. The Corresponding Secretary is responsible for submitting a current and complete membership renewal form for all Wolf Pack Lifetime members within the first two weeks of their term.

Section 1-B – The President, Vice President and Treasurer will be bonded, at the Club's expense, upon assuming office.

Section 2-A – All Executive Board members are expected to attend general membership meetings. Members of the Club holding an elected position who are absent from 4 regular membership meetings during the fiscal year will forfeit their right to hold office. They may seek reinstatement by an approved motion at the following general membership meeting after the fifth offense.

Section 2-B – Executive Board Directors shall be assigned committees by the President. They will facilitate, oversee, train and advise those committees when necessary. They will be responsible to report back to the Executive Board. In the instance where the President appoints an Officer, the Executive Board must approve the appointment with a ¾ vote.

Section 2-C – The Delegates to the Association of American Hockey League Booster Club (AAHLBC) Convention shall be nominated and elected from the Executive Board, where possible.

Section 3 - Appointed Officials

The **Sergeant at Arms**, as appointed by the President, shall maintain order at the meetings, tally hand votes at the meeting, distribute raffle tickets at the meeting, and have such other duties as assigned.

Newsletter Editor – The newsletter editor is responsible for publishing the monthly newsletter.

Website Editor – The website editor is responsible for updating and maintaining the Wolf Pack website.

ARTICLE IV

Standing Committees

Auditing Committee shall audit the various activity reports and perform periodic audits of the Club's accounting records, as prepared and maintained by the Treasurer.

Banquet Committee is responsible for the annual banquet.

By-laws/Rules Committee will handle amendments to the By-laws.

Convention Committee is responsible to collect monies for those attending the convention, act as liaison with the host club, and organize any convention activities.

Membership Committee will staff the club table, collect the monies for new and renewal members, keep the membership roll, and submit the membership monies to the Treasurer.

Nomination/Elections Committee shall gather the platforms for newsletter publication, and act as clearinghouse for information of those nominated and run the election. The Vice President shall be the Chairman of this Committee.

Out of Town Trips Committee will be responsible for handling road trips.

Picnic Committee will be responsible for the annual picnic.

Promotions Committee shall work with the team, media, sponsors and advertisers to create and distribute merchandise items for the membership.

Social Events Committee runs various other activities. Committees must turn in all monies due the Club to the Treasurer as collected, with final closing action no later than 21 days after the event. All members including, but not limited to Committee Chairs, shall submit all major decisions and expenditures exceeding \$100 involving Club funds to the Executive Board for prior approval. Unapproved expenditures may not be reimbursed.

ARTICLE V

Meetings

Section 1 – The club shall conduct a general meeting a minimum of nine times per fiscal year (September 1st through August 31st.)

Section 2 – Executive Board meeting may be held on a monthly basis, or as deemed necessary, and a majority quorum must exist.

ARTICLE VI

Nominations and Elections

Section 1 – Nominations

Candidates interested in running for an office should contact the Nomination/Election Committee prior to the June meeting. In addition, preliminary nominations will be taken from the floor at the June meeting by the Nomination/Election Committee. At the July meeting, final nominations will be made. All candidates will introduce themselves, read their platforms at the meeting, and then submit them for publication in the August newsletter. No further nominations will be accepted after the July meeting.

Section 2-A – Elections

Elections shall be held during the August meeting. The Nomination/Election Committee will be responsible for printing and handing out ballots. Committee members who are running unopposed or not otherwise on the ballot shall act as Judges and tally the votes. The Chairman shall read the results as soon as they are tallied.

Whenever a vacancy exists in an elected position, a special election shall be held after the following events have occurred: Having knowledge of the vacancy, the President shall submit an article for publication in the next issue of the newsletter. The article shall include the fact that the office has been vacated, the duties and qualifications of the vacant office as described in the bylaws, and the date of the special election, which will take place at the next general membership meeting following the publication of said newsletter.

Section 2-B – Ballots

Eligible voters shall be issued ballots at the August meeting. Any member may request an absentee ballot from the Nomination/Election Committee. The Committee will mail all absentee ballots, which must be received prior to the general election in order to be counted. Said ballots shall remain sealed until the day of the election, then opened and validated by the Election Judges.

Section 2-C – Candidate qualifications

Candidates for office must have attended four meeting during the fiscal year through the July meeting.

Officer candidates must be 21 years of age or older by July 1, and Executive Board candidates must be 18 years or older by July 1.

All terms are to be for the duration of two years. The positions of President, Treasurer, Membership Secretary and two of the Director positions are to be elected in August of odd number years. The positions of Vice President, Recording Secretary, Corresponding Secretary and one of the Director positions are to be elected in August of even number years.

All officers, upon the expiration of their term of office, shall turn over all property of the Club in their possession to their successors in office.

ARTICLE VII

Disciplinary Action

Any member having a grievance against another member shall put the charges in writing and present them to the President. The President shall call an Executive Board meeting at which both members will present their sides. The Executive Board shall decide on disciplinary action by a $\frac{3}{4}$ vote of those present at a duly convened meeting. If the Executive Board decides they are basic enough to be brought to the attention of the Club, the President shall report the findings of the Executive Board at the next regular meeting of the Club. If the Executive Board finds that the grievance is unfounded, it will dispose of the matter at the Executive Board meeting and no report will be made to the Club at the regular meeting. A record of the unfounded grievance and disposition of the matter by the Executive Board will be filed in the minutes of the Executive Board Meetings.

ARTICLE VIII

Amendments

Any member may propose an amendment to the By-laws. All proposed amendments shall be submitted to the By-laws Committee in writing. All submissions are required to be dated and contain the printed name as well as the signature of the person proposing the By-law amendment. A report shall be prepared by the By-laws Committee and submitted to the Executive Board at its next meeting for consideration. If said proposed amendment is approved by a $\frac{3}{4}$ vote of the Executive Board present at a duly convened meeting, it shall be submitted for publication in the next issue of the newsletter. Discussion on the proposed amendment shall take place at the next regular meeting of the Club following publication, and voting on said proposed amendment shall take place at said meeting. An amendment must receive a $\frac{3}{4}$ vote of members present at a duly convened meeting to be passed.

ARTICLE IX

General Provisions

Section 1 – Inurement of Income

No part of the net earnings of the Club shall inure to the benefit of, or be distributable to its members, directors, officers or other private persons except that the Club shall be authorized and empowered to pay reasonable compensation for services rendered.

Only items authorized by The Wolf Pack executive board may be sold, displayed and/or handed out at the club table/booth. Persons or organizations wishing to display, handout or sell non club merchandise, handouts, tickets, raffles or other items should send their written request to The Wolf Pack executive board for approval.

At no time shall a member conduct business on behalf of The Wolf Pack or use The Wolf Pack name without prior approval of the executive board. Furthermore, all business, which is conducted on behalf of The Wolf Pack, must be approved by the executive board prior to any public announcement or actual business being conducted. This includes, but is not limited to sale of merchandise, raffles, and tickets to events.

Section 2 – Legislative or Political Activities

No substantial part of the activities of the corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation and the Club shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 3 – Limitations

Notwithstanding any other provisions of these Bylaws, the Club shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170 (c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 4 – Dissolution Clause

Upon the dissolution of the Club, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Club, dispose of all the assets of the corporation exclusively for the purposes of the Club in such manner, or to such organization or organizations, organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Circuit Court of the County in which the principal office of the Club is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.